

LAFFANS PETROCHEMICALS LIMITED

Registered office: Shed No. C1B/316, GIDC Panoli, Tal. Ankleshwar, Dist, Bharuch, Gujarat- 394116
Corporate Office: 10 Luthra Industrial Premises, Ground Floor, AndheriKurla Road Safed Pool, Mumbai 400072
[CIN No.: L99999GJ1992PLC018626]
Tel No.: 22 28511918, Email: lplho@vsnl.com. Website: www.laffanspetrochemical.com

NOTICE OF THE 24TH ANNUAL GENERAL MEETING AND REMOTE E VOTING DETAILS

Notice is hereby given that the 24th Annual General Meeting ("AGM") of the Members of LAFFANS PETROCHEMICALS LIMITED (the "Company") will be held on Friday 29th September, 2017 at 11.00 A.M. at Shalimar Hotel, Ankleshwar, Bharuch, Gujarat- 394 116, to transact the Ordinary Business as set out in the Notice convening the AGM, which have posted separately to all the members.

Notice is also hereby given that pursuant to provision of section 91 of the Companies Act, 2013 that **the Register of members and the Share Transfer Books of the Company will remain closed from 23rd September,2017 to 29th September,2017** (both the days inclusive) for the purpose of 24th AGM.

The notice dated 14th August 2017 setting out the business to be transacted at the AGM along with an Explanatory Statement pursuant to Section 102(1) of the Companies Act, 2013 and the Annual Report of the Company for the financial year 2016-17 have been dispatched on September 06, 2017 in electronic mode to all the members holding shares in dematerialized form and having their email address registered with their Depository Participants and such other Members who have positively consented in writing

A members entitled to attend and vote at the meeting is entitled to appoint a proxy and vote on a poll instead of himself/herself. Proxy need not be members of the Company, proxy in order to be effective must be deposited at the registered office of the Company at least 48 hours before the time fixed for the meeting.

In compliance with the provisions of Section 108 of Act and Rule 20 of the Companies (Management and Administration) Rules, 2014 and amendment thereof and the Members are provided with the facility to cast their votes on resolutions proposed at the Meeting by electronic means, from a place other than the venue of the Meeting (remote e-voting). The said facility will be provided by Central Depository Services (India) Limited (CDSL).

The Remote E-voting period shall begin on Tuesday, 26th September, 2017 at 9.00 a.m. (IST) and shall end on Thursday, 28th September,2017 at 5.00 p.m.(IST). During this period shareholders of the Company, holding shares either in physical form or in Dematerialized form, **as on the cut-off date i.e. 22nd September,2017 may cast their votes electronically.** The e-voting module shall be disabled by CDSL for voting thereafter.

The facility for voting through poll shall also be made available to those shareholders who are present at the 24th AGM, but have not casted their vote by remote e-voting. The Members who have exercised their voting through remote e-voting may attend the meeting but they are not allowed to cast their vote again in the AGM.

Person who becomes a shareholder of the Company after dispatch of the Notice of AGM and holding shares as on the cut-off date i.e 22nd September,2017 can follow the process for generating the Login ID and password as provided in the Notice of 24th AGM.

Company has appointed M/s. Makarand Patwardhan & Co., Practicing Company Secretary to act as a Scrutinizer for conducting the e-voting process and voting at AGM Venue in a fair and transparent manner.

The Annual Report and notice of the 24th AGM is available on the Company's website www.laffanspetrochemicals.com.

In case of queries, Members may refer the Frequently asked Questions ("FAQs") and e-voting manual available on www.evotingindia.com under help section or write an email to helpdesk.evoting@cdslindia.com.

**By Order of the Board of Directors of
LAFFANS PETROCHEMICALS LIMITED**

**Place:Mumbai
Date: 06/09/2017**

**Sandeep Seth
(Managing Director)
DIN: [00316075](http://www.evotingindia.com)**